

SRESA Administrative Support Menu

The role of a school administrator is ever-changing but never more so as in recent years. Administrators are overloaded with information about changes in procedures and schedules, new policies, and new expectations. They must absorb the information, sort through it, and incorporate it into the planning for their school. They need to get it right for their students and staff like never before. Need help? SRESA is here with a menu of support options for you.

Appetizer

Prior to the support session(s) there will be a discussion with the administrator's supervisor to provide further details related the training. This will allow us to better cater the training to more specific needs.

Light Nibbles

Choose a topic or 2 from the menu options below for a 2-hour video call session with a seasoned administrator.

Tummy Fillers

Choose 2-3 topics for a half or full-day face-to-face session with a seasoned administrator.

A La Carte Options:

Discipline

Steps to take

Investigation process

Documentation from beginning to end

Working with Staff

Building appropriate relationships

Foster and Build Trust

Difficult Conversations

Human Resources

Climate and Culture

Communication

Public relations

Presentations ... public speaking

Meeting dos and don'ts

Organization

Time Management

Delegation

Managing Extra-Curricular

Daily Operations

Facility Management

Teacher Evaluation